



## Inspiring Educators FAQ

Question: Who is eligible to receive funding?

Answer: Educators who are currently employed as a teacher, school administrator, or other certified employee in an accredited K-12 public school or accredited K-12 public charter school located in the Bullhead, Fort Mohave, Mohave Valley, Laughlin, Topock, and Needles areas.

Question: Where do I go to apply?

Answer: Please click on the link to go to the application. The link will direct you to SurveyMonkey for you to submit your application.

Question: How long is the application?

Answer: The application is geared to take you about 15 minutes. We want detailed yet concise answers that give a big picture of what you want to accomplish with the funding.

Question: When is the submission timeframe?

Answer: The application will be open from March 1<sup>st</sup> (8 am) through March 29<sup>th</sup> (5 pm). The review period will occur during early April. Awardees will be invited to an Inspiring breakfast to announce the winners to be held April 20<sup>th</sup>.

Question: How will the winners be selected?

Answer: A committee comprised of BHHS Legacy Foundation staff, board members, and community partners will review the applications and score them against a matrix. The matrix consists of four criteria: application supports BHHS Legacy Foundation focus areas, proposed items are unique/effective, clear impact on students, and inspiration is evident and clearly stated.

Question: How much are the grants?

Answer: The top educator will receive \$2,500, the runner-up will receive \$1,500, and 36 support prizes at \$500 will be given.

Question: What is the process for accepting the grant?

Answer: We will invite all selected educators to an Inspiring Breakfast to be held on April 20<sup>th</sup>, where the winning amounts will be revealed. On April 22<sup>nd</sup>, BHHS Legacy Foundation will send a grant agreement letter for electronic signature. Upon receiving a fully executed grant agreement, BHHS Legacy Foundation staff will reach out to the winner for their Amazon wish lists that reflect the amount awarded. The wish list will be due to Foundation staff by June 3<sup>rd</sup>.

Question: What are the expectations if I am awarded the grant?

Answer: Educators will be required to sign a grant agreement. Educators are encouraged to submit a thank you letter for the funding. Educators are required to submit their Amazon wishlist for fulfillment by BHHS Legacy Foundation staff. Educators must submit a final report that includes photographs of the program/project on or before December 31, 2024. The link to submit the final report will be sent out in November.

Question: Are after-school or extracurricular programs accepted?

Answer: Programs/projects must take place during school hours within the school day to qualify for funding.

Question: What are the terms and conditions of the funding?

Answer: Please click on the link to review the terms and conditions.

Question: What happens if I move schools after receiving the grant?

Answer: The grant funding will remain with the educator if they are in BHHS Legacy Foundation geographic approved area; otherwise, the educator will forfeit the funding, and it will be reallocated.

Question: Who do I contact if I have more questions?

Answer: Please get in touch with BHHS Legacy Foundation staff Teri Tomlinson or Kristin Williams by phone at 928-758-7913 or by email: [ttomlinson@bhhslegacy.org](mailto:ttomlinson@bhhslegacy.org) or [kwilliams@bhhslegacy.org](mailto:kwilliams@bhhslegacy.org)